

# **CANARA BANK**

## **INVITATION TO TENDER**

### **ONLY FOR EMPANELLED CONTRACTORS**

**OF**

### **CIRCLE OFFICE KOLKATA**

TENDER FROM ANY OTHER CONTRACTOR WILL BE SUMMARILY REJECTED

**INSTRUCTION TO BIDERS**

**AND**

**GENERAL CONDITIONS OF CONTRACT**

**FOR**

**FURNISHING WORKS**

**AT**

**CANARA BANK – PIPLON BRANCH**

TENDER NO.: 29/22-23/BDS

**NAME OF THE CONTRACTOR:** .....

.....

**ADDRESS:** .....

.....

SEAL & SIGNATURE OF TENDERER

## **NOTICE INVITING THE TENDER**

To,

M/s .....

Sealed tenders on item rate basis are invited from panel Contractors for **Interior furnishing Works at Piplon Branch.**

Tender Documents may be obtained at free of cost from the Premises & Estate Section, Circle Office Canara Bank, Kolkata during working hours from **11.08.2022 till 18.08.2022.**

**Earnest Money Deposit : NIL**

**Period of completion : 21 days**

**Last date, time and place for Submission of tender : On or before 3:00 pm, 18.08.2022 to The Divisional Manager, Premises & Estate section Canara Bank, Circle Office Kolkata**

**Time and date of opening of tender : 3.30 pm on 18.08.2022**

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

**Divisional Manager  
Premises & Estate Section  
Canara Bank, Circle Office  
Kolkata**

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Date: 10.08.2022

SEAL & SIGNATURE OF TENDERER

## **GENERAL RULES & INSTRUCTIONS TO TENDERERS**

### **Name of the work: Furnishing Works to be carried out at PIPLON Branch**

The rates quoted shall also be inclusive of materials, labour charges, work contract tax, surcharge and all the taxes except GST.

**GST WILL BE PAID EXTRA.**

The rates quoted by the tenderer shall hold good till the completion of the work from the date of issue of the "WORK ORDER" and no enhancement in the rates are allowed during the period of execution of the work under any circumstances. The rates quoted shall also cover for the work to be executed before and after office hours and also on holidays.

The time stipulated for the completion of the work is 21 days from the date of issue of the WORK ORDER and the work is to be carried out as per the convenience of occupants without disturbing other occupants of the building.

### **TENDERS:**

The entire set of tender paper issued to the tenderer should be submitted fully priced and also signed on the last page together with initials on every page. Initials / signatures will indicate the acceptance of tender papers by the tenderers.

The schedule of quantities shall be filled in as follows:

- The "rate" column to be legibly filled in ink in both English figures and words.
- 'Amount' column to be filled in for each item and the amount for each sub-head as detailed in the "schedule of quantities".
- All corrections to be initialed.
- The "Rate" column for all the items shall be filled up.
- The "Amount" column for the items for which the quantities are not mentioned shall not be filled up.
- In case of any errors / omissions in the quoted rates, the rates mentioned in the tender in words shall be taken as correct rates.

No modifications, over-writings or corrections can be made in the tender papers by the tenderer, but may at his option offer his comment or modifications in a separate sheet of paper attached to the original tender papers.

The Bank reserves the right to reject the lowest or any tender or all of the tenders for each section or to split up and distribute any item of work to any specialist firm or firms, without assigning any reason.

The tenderers should note that tender is strictly on the item rate basis and their attention is drawn to the fact that the rates for each and every item should be correct, workable and self – supporting. If called upon by the bank, detailed analysis of any or all the rates shall be submitted. The architects/bank shall not be bound to accept the contractor's analysis.

The Quantity mentioned in the BOQ is approximate measurements. The works will be paid for as "measured work" on the basis of actual work done and not as "lump sum" contract.

All the items of work described in the schedule of quantities are to be deemed and paid as complete works in all respects and details including preparatory and finishing works involved, directly, related to and reasonably detectable from the drawings, specifications and schedule of quantities and no further extra charges will be allowed in this connection. In the case of lump-sum charges in the tender in respect of an item of works, the payment of such items of work will be made for the actual work done on the basis of lump-sum charges as assessed to be payable by the architects/bank.

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The bank has power to add or delete any work or described in specifications or included in schedule of quantities and intimates the same in writing but no addition, omissions or variation shall be made by the contractor without authorization from the bank. No variation shall vitiate the contract. The bank reserves the right to delete any of the items in the tender without assigning any reasons whatsoever.

The tenderer shall note that his tender shall remain open for consideration for a period of 90 days from the date of opening of tender.

**AGREEMENT**

The successful contractor is required to sign agreement as may be drawn up to suit the local conditions and shall pay for all the stamps and legal expenses incidental thereto. The original will be kept with the Bank and duplicate with contractor.

**EARNEST MONEY AND SECURITY DEPOSIT:**

There is NO Earnest Money Required to deposit/ submit along with the bids. Retention Money shall be deducted from the final bill at 5% of the gross value of bill. The Retention amount will be refunded to the contractor 15 days after the end of defects liability period provided he has satisfactorily carried out all the work and attended to the entire defect in accordance with the condition of the contract. No interest is allowed on Retention Money.

A part of the Security Deposit if and as decided by the constituent bank can also be furnished in the form of a Bank Guarantee on the bank other than that of the constituent bank.

**CONTRACTOR TO PROVIDE EVERYTHING NECESSARY:**

The contractor shall provide everything necessary for the proper execution of the work according to the intent and meaning of the drawings, schedule of the quantities and specifications taken together weather the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred there from and if the contractor finds any discrepancies therein he shall immediately and in writing, refer the same to the Architects/Bank whose decision shall be final and binding.

The rates quoted against individual items will be inclusive of everything necessary to complete the said items of works within the contemplation of the contract, and beyond the unit price. No extra payments will be allowed for incidental or contingent labour and/or materials inclusive of all taxes and duties whatsoever except for specific items, if any, stipulated in tender documents

The contractor shall supply, fix and maintain at his own cost, for the execution of any work, all tools, tackles, machineries and equipments and all necessary scaffolding, staging and lighting by night as well as by day required not only for proper execution and protection of the said work.

The contractor shall take down and remove any or all such scaffoldings as occasion shall be required or when ordered to do so, and shall fully reinstate and make good all matters and things disturbed during the execution of work to the satisfaction of architect/bank.

The contractor shall all times give access to workers employed by the bank or any men employed at site and to provide such parties with proper sufficient and if required, special scaffolding and ladder and provide them lighting as may be required to enable such workmen to inspect the work, lay or fix pipes, Civil & furnishing wiring, special fittings etc. The quoted rates of tenderers shall accordingly include all these above-mentioned contingent works.

**LIQUIDATED DAMAGES:**

Should the work be not completed to the satisfaction of bank within the stipulated period, the contractor shall be bound pay the bank a sum calculated as given below by way of Liquidated Damages after the expiry of completion date

**.1.00% of the estimated amount shown in the tender per week subject to a ceiling of 10% of the accepted contract sum.**

<b>TIME PERIOD FOR COMPLETION: 21 days from the date of award of work.</b>
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### **FINAL PAYMENTS**

The final bill shall be accompanied by a certificate of completion from the Occupant/Bank Officials. Payments of the final bill shall be made after deduction of retention money as specified in clause 9 of these conditions which sums shall be refunded after the completion of the defects liability period after receiving the banks certificate that the contractor has rectified all defects to the satisfaction of the banks. The acceptance of payments of the final bill by the contractor would indicate that he would have no further claims in respect of the work executed.

### **ESCALATION:**

The rates quoted shall be firm throughout the tenure of the contract [including extension of time, if any granted] and will not be subject to any fluctuation due to increase in cost of materials, labour, sales tax, octroi etc, unless specifically provided in these documents.

### **CONTRACTORS EMPLOYEES:**

The contractor shall employ technically qualify and competent supervisors for the work who shall be available [by turn] throughout the working hours to receive and comply with the instructions of the bank officials. The contractor shall engage at least one experienced engineer, as site in-charge for the execution of the work the contractor shall employ in connection with the work persons having appropriate skill or ability to perform their job efficiently. The contractor shall employ local labours on the work as far as possible. No laborers below age of 16 and who is not an Indian national shall be employed on the work. Any laborers supplied by the contractor to be engaged on the work on day-work basis either wholly or partly under the direct order or control of bank or its representative shall be deemed to a person employed by the contractor.

The contractor shall comply with provision of all labour legislation including the requirements of

- a. Payments of minimum wages act
- b. Employers liabilities
- c. Workmen's compensation act
- d. Contract labour (regulation and abolition) act, 1970 and central rules 1971
- e. Apprentices act 1961
- f. Any other act or enactment relating thereto and rules framed there under from time to time

The contractor shall keep the bank saved harmless and indemnified against claims if any of the workmen and all costs and expenses as may be incurred by the bank in connection with any claim that may be made by any workmen.

The contractor shall comply at his own cost with the order of requirement of any health officer of state or any local authority or of the bank regarding the maintenance of proper environmental sanitary condition of the area.

The contractor shall arrange to provide first aid treatment to the laborers engaged on the works. He shall within 24 hrs of occurrence of any accident at or about the site or in connection with execution of work, report such accidents to the bank and also the competent authority where such report is required by law.

The contractor shall obtain all Risk Insurance Policy at their cost within 7 days of commencement of work, for the laborers/workmen working at the site including the work till the work is completed. The policy shall be in the joint name of the Bank and contractor and Bank's name shall appear First.

### **PAYMENTS:**

The contractor, in the form prescribed by the bank shall prepare all the bills and submit the same to Bank with measurement of work. Normally one interim bill shall be prepared each month. Bank may release payment within 15 days of receipt of bills/after check measurement, after deduction of retention money, Income Tax etc. The contractor shall have a competent engineer at site for the supervision of the work.

The contractor shall have to make his own arrangements for watch and ward of the work/building, till the work is handed over to the bank.

The decision of the bank will be final and binding with regard to the quality of work is concerned.

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The contractor is responsible for procuring the required materials for the work and stores the same at site at his cost and risk.

The amount stated in the interim certificate shall be the 75% of total value of the work executed up to date of the bill, less the amount to be retained by the bank as retention money. If the bank has supplied any materials or goods to the contractors, the cost of such materials will be progressively deducted from the amount due to the contractor on accordance with the quantities consumed in the work. All the interim payments shall be regarded as payments by way of advance against the final payment only and not as payments for works actually done and completed and shall not preclude the requiring of bad, unsound or imperfect or unskilled work to be removed and taken away and reconstructed or re-erected or be considered as an admission of the due performance of the contract or any part there of in any respect or accruing of any claim nor shall it conclude, determine of effect in any way the power if the bank under conditions or any of them add to the final settlement and adjustment of the accounts or otherwise or in any other way or affect the contract.

The contractor shall submit the final bill within one month from the date of completion of the work. A certificate of completion from the bank shall accompany the final bill. The payment of the final bill shall be made after deduction of retention money as specified elsewhere in these documents.

**ARBITRATION:**

All disputes or differences of any kind whatsoever which shall at any time arise between the parties here to touching or concerning the works or the execution or maintenance thereof of this contract or the rights touching or concerning the works or the execution of maintenance thereof of this contractor or the construction remaining operation or effect thereof or to the rights or liabilities of the parties are arising out of or in relation thereto whether during or after determination foreclosure or breach of the contract[other than those in respect of which the decision of any person is by the contract expressed to be final and binding] shall after written notice by either party to the contract to the other of them and to the employer hereinafter mention to deal referred for adjudication to a sole arbitrator to be appointed as hereinafter provided.

For the purpose of appointing the sole arbitrator referred to above, the employer will send within 30 days of receipt of the notice, to the contractor a panel of 3 names of persons who shall be presently unconnected with the organization for which the work is executed.

The contractor shall on receipt of the names as aforesaid, select, anyone of the person's name to be appointed as a sole arbitrator and communicate his name to the employer within 30 days of the receipt of the names. The employer shall thereupon without any delay appoint the person as the sole arbitrator. If the contractor fails to communicate such selection as provided above within the period specified, the competent authority shall make the selection and appoint the selected person as the sole arbitrator.

If the employer fails to send to the contractor the panel of 3 names as aforesaid within the period specified, the contractor shall send to the employer a panel of 3 names of persons who shall be unconnected with either party. The employer shall on receipt of the name as aforesaid select anyone of the person's names and appoint him sole arbitrator. If the employer fails to select the person and appoint him as a sole arbitrator within 30 days of the receipt of the panel and inform the contractor accordingly, the contractor shall be entitled to appoint one of the persons from the panel as the sole arbitrator and communicate his name to the employer.

If the arbitrator as appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole arbitrator shall be appointed as aforesaid.

The work under contract shall, however, continue during arbitration proceedings and payment due or payable to the contractor shall be withheld on account of such proceedings.

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The arbitrator shall be deemed to have entered on the reference the data he issued notice to both the parties fixing the date of the first hearing.

The arbitrator may from time to time, with the consent of parties, enlarge the time or making and publishing the award.

The arbitrator shall give a separate award of each disputes or difference referred to him. The arbitrator shall decide each dispute in accordance with the terms of the contract and give a reasonable award. The venue of arbitration shall be such place as may be fixed by the arbitrator in his sole discretion.

The fee, if any, of the arbitrator shall, if required to be paid before the award is made and published, be half and half by each of the parties. The cost of the reference and of the award including the fees, if any, of the arbitrator who may direct to and by whom and in what manner, such costs or any part thereof shall be paid and may fix or settle the amount of costs to be so paid.

The award of the arbitrator shall be final and binding on both the parties.

Subject to aforesaid the provision of the arbitration act 1940 or any statutory modification or re-enactment thereof and the rules made there under, and for the time being in force, shall apply to the arbitration proceeding under this clause.

The employer and the contractor hereby also agree that arbitration under the clause shall be a condition precedent to action under the contract with regard to the matters hereby expressly agreed to be so referred to arbitration.

**Date:**

**Signature of the Contractor  
With seal and address**

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<b>APPROVED MAKE OF MATERIALS</b>		
1	False Ceiling / Channels	India Gypsum / Armstrong / Saint Gobain
2	Wood Frame Work / Wood Section : All Wood, Must be well seasoned, free from knots, other defects decay and defects due to handling and Transportation. Wherever necessary, provide with anti - termite Treatment.	Malaysian Sal / Kapoor
3	Wood Skirting / Moulding / Lipping / Bidding	White Beach / White Ceader / CP Teak
4	Wood Preservative	STP Pentaphene Pale / Termiseal by PCI / Bison by British Paint
5	Fire Reterdant Paint	Industrial grads of Noble / Viper
6	BWR Ply (IS : 710)	Century / Green/ Sylvan/ Globe
7	Flush Door / BWP Block board (IS : 1659)	Century / Green / Sylvan / Globe
8	Laminate (1.0 mm thk.) (IS : 2046)	Green lam / Century mica / Sunmica (Aica) / Airolam
9	Door Closure ( Heavy Duty )	Godrej / Archi / Sterling ( DC 2000)
10	Floor Spring ( Heavy Duty )	Godrej / Archi / Sterling ( FS 3000 )
11	Door Lock ( Dead )	Godrej / Hafele /Hettich / Kich / Doorset / Yale
12	Door Handles	Godrej / Hafele /Hettich / Kich / Doorset
13	Drawer / Storage Handle	Godrej / Hafele /Hettich / Kich / Doorset
14	Drawer / Storage Lock ( Multipurpose )	Ebco / Hafele /Hettich /Doorset
15	Night latch	Godrej / 4C Acme
16	Screws	GKW / Nettle fold
17	Hinges	CIEF
18	Sliding Telescopic Drawer Channel	Ebco / Earl Behari / Efficient Gadjets
19	Cable Organizer	Ebco / Innofitt Systems ( CM 63.C )
20	Adhesive	Fevicol SH / Fevimate TL
21	Soft Board	Jolly Board
22	Vertical Blinds	Mac / Annums / Window Fashion
23	Glass	Modi /AIS / Saint Gobain
24	Paints (Synthetic Enamel / Acrylic Emulsion)	Asain Paints / Berger / ICI
25	PVC Flooring	Krishna Vinyl / Armstrong / Birla
26	Texture Paint	Spectrum
27	Glass	Modi / AIS / Saint Gobain
28	European WC / Washbasin	Hindware /Parryware
29	Sanitary Fittings	Jaquar / Essco Delux
30	G.I. Pipe	Tata ( Medium )
31	Cement	Ultratech / Laferge / ACC
32	Footmat	Birla 3M / Approved Equivalent
33	Vitrified Tiles	Johnson / Naveen / Kajaria
34	Ceramic Tiles	Johnson / Naveen / Kajaria
35	All other items not covered above	As per sample approved by Employer/Consultant

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SCHEDULE FOR FURNISHING WORKS OF PIPLON BRANCH PREMISES					
SLNO	DESCRIPTION OF ITEM OF WORKS	QTY	UNIT	RATE	AMOUNT
1	Full height partly glazed/solid Partitions.(for Manager cabin/ ups/ filing/ record room and such other areas)				
	Providing & fixing Full height partition using using 2"x2" size seasoned hard wood sections of approved species for all horizontals and verticals spaced at 2 feet c/c or part there-of, both ways for supporting frame work. All the panels and on both sides of the partition to be covered with 6mm thick commercial grade plywood and over that 1mm thick laminate of approved colour and brand to be pasted. Necessary openings must be made in the frame sections to run the wires, computer cables wherever necessary. Similarly necessary cuttings to be made in the partition to fix switch boxes of electrical, telephone sockets, computer Information outlets etc.				
A	the central panel of the partition above 3 feet to 7 feet level shall be covered with 6 mm thick plain glass instead of plywood & 1mm thk laminate finish.	153	SFT		
B	Same as 1A but solid opaque partition	40	SFT		
2	Low height partly glazed partitions of 4'0" high. (for 2nd line Manager Cubicles, separation of depts, SWs & and such other areas).				
	Providing & fixing Low height partition using using 2"x2" size seasoned hard wood sections of approved species for all horizontals and verticals spaced at 3 feet c/c or part there-of, both ways for supporting frame work.The bottom panel of 3 ft height (both sides of the partition) to be covered with 6mm thick commercial grade plywood & 1mm thick laminate of approved colour and brand. The top 1 ft panel to be covered with 6mm thick plain glass with necessary frosted film as per the approved design with Bank logo and border design. The glass shall be fixed with necessary teak / beach wood beadings which are neatly polished. Necessary Holes must be made in the frame sections to run the wires, computer cables wherever necessary. Similarly necessary cuttings to be made in the partition to fix switch boxes of electrical, telephone sockets, computer Information outlets etc.	10	SFT		
3	<b>CASH CABIN FRONT PARTITION (refer drawing)</b>				
	Providing and fixing partition for cash cabin front by using 2.5"x2.5" size well seasoned hard wood sections of first class quality for all horizontals and verticals.The exposed surface of wood shall be finished with 1mm thick lamination of approved colour. There shall be atleast three horizontals at 0' 0', 0'8" and 3'3" levels [approx] from the customer counter top level (which will be at 42 inches height from floor level).				
	There shall be vertical supports on two ends of the cash counter upto 7 ft height from customer top level. The bottom 0'8" height panel to be covered by 7.5 mm thick 56mm x 47mm opening aluminium grill ( AL 101 ) fixed with suitable corner beadings, rubber beadings. At the mid portion of the panel there shall be an opening of 6" x 6" with around frame work & this opening shall have a sliding or openable type shutter with locking arrangement from inside to facilitate cash receiving/ paying. The top panel shall be covered by two glass panels made of 12 mm thick plain glass fixed with necessary beadings with an intermediate horizontal gap between two glass panels to facilitate communication between customer and cashier. The glass panel shall have designed artistic etching using frosted film.	50	SFT		
4	<b>CASH CABIN SIDE &amp; REAR PARTITION</b>				
	Providing and fixing partitions for cash cabin sides & rear areas by using 2.5"x2.5" size well seasoned hard wood sections of first class quality for all horizontals and verticals spaced at required intervals but not more than 3 feet c/c unless otherwise specified. There shall be atleast 4 horizontal wood sections at 0" 0', 2'0", 3'6" and 7'0" levels [approx] from the floor level. There shall be vertical supports for every 3 feet interval or part thereof. The bottom 3'6" height panel to be covered by 6mm thick commercial plywood on both sides and finished with 1mm thick lamination. The top remaining panels shall be covered by 7.5 mm thick 56mm x 47mm opening aluminium grill ( AL 101 ) fixed with suitable corner beadings, rubber beadings. There shall be a horizontal tray at 3 ft level to facilitate slips movement and communication between supervisor and cashier.The top panel Above Counter shall be covered by glass panels made of 12 mm thick plain glass fixed with necessary beadings.The approximate sizcessories as per the manufacturers specifications. The T Sections have	70	SFT		
5	<b>WOOD FRAMED LAMINATED DOOR FOR BULK CASH CABINS</b>				
	Providing and fixing of wood framed door of size 7 feet x 2'6" wide [approx] using 3" x 2" well seasoned hard wood sections for the top, bottom and verticles, 5" x 2" for the middle lock rail. All sectional dimensions are minimum. The bottom 3 feet height panel to be covered by 6mm thick Commercial plywood on both sides & finished with approved clour 1 mm thick laminate. The top 3 feet panel to be covered with 6mm thick plain glass, using necessary moulded corner Teak / beach wood beadings. The edges of the shutter shall be lipped with 6mm thick Teak / beach wood beadings. The door shutter shall be fixed with 3 nos stainless steel (SS) make 5" size hinges, one number 6 levered Godrej make (with minimum 3 keys) automatic NIGHT LATCH fixed just below 3 feet level and one 3" long SS material tower bolt and 4" long SS material handles on both the sides. All the exposed wood shall be neatly finished with 2 coats of polish & stained to required colour.	1	NOS		

SLNO	DESCRIPTION OF ITEM OF WORKS	QTY	UNIT	RATE	AMOUNT
7	<b>SINGLE WINDOW CASH COUNTER (SWC) / TELLER CASH TABLE</b>				
	Providing and fixing SWS cash Counter as shown in the Drawing. Each Individual counter shall have overall size of 2' 6" (W) x 5' 0" (L) x 2' 6" (H) working top with customer transaction top at an height of 42" & the SWS working counter top at 30" height from floor level. The customer transaction top shall have a customer ledge of width 6" (towards customer side) made of 19 mm thick block board with 1 mm thick laminate finish & a 12" width ledge towards cashier side, portion of which say 9 inches wide for the full length of 5 feet shall be made of 12 mm thick clear glass (all average dimensions) all as shown in the drawing. The front, working top, customer top, main vertical side support shall be made out of 19 mm thick commercial plywood & finished with 1mm thick lamination on all visible sides. A foot rest of 3" x 2" hardwood section with proper painting finish shall be provided. The counter and the drawers shall be made by using 19mm commercial block board except for draw bottom which accessories as per the manufacturers specifications. The T Sections have a Galvanizing of 120 grams per M2 & passed through for 500 hrs of Salt test. The tiles/ panels shall be of prima Fine Fissured Microlook tegular of ARMSTRONG or Fine Fissured High NRC (Narrow reveal) edge Tiles of Saint Gobain Mineral Fibre Acoustic Ceiling Tiles of size 600 x 600 x 18 mm thick over the formed grid, in module size of 600mm x 600mm x 18mm Thick. The item shall include the cost of additional Tee or L supports & other accessories near the ends/ odd size edges/corners, making necessary openings for electrical light fittings, fire alarm detectors an	1	NOS		
8	<b>FRONT OFFICE CUSTOMER COUNTER</b>				
a	Providing and fixing Running customer counter of total height 30" and working top width of 30" width (all minimum dimensions) all as per drawing with front, working top, main vertical support upto the working top at every 5ft c/c and intermediate vertical support for draw unit upto working top. The working top shall be at a height of 30". There shall be two drawers of size 13.5"x 22"x 5" (internal dimensions) fixed in between the intermediate support and main support at every 5ft c/c. The portion below the drawers shall have a cupboard with front shutter. The counter and the drawers shall be made by using 19mm thick commercial block board except for draw bottom which shall be provided with 12 mm commercial plywood. The front elevation of the counter shall be as per the design detailed in the drawing using 6mm thick design teak wood/ MDF material to provide recession and finished with 1mm laminate. The customer top, working top, customer front & front face of accessories as per the manufacturers specifications. The T Sections				
	The customer hood shall have a curved profile as per the drawing. For every seating area (normally 4'6" to 5 feet length) there shall be a key board tray of minimum 21" x 9" size made of 19mm block board with both side laminated and fixed with telescopic type metal channels fixed on the lower side of the counter/table top, a foot rest made of 3" x 2" hardwood section with proper painting finish. The drawers movement shall be with sliding arrangement with readymade TELESCOPIC metal slides and metal rollers. All the exposed edges shall be provided with teak wood beadings of size 1" x 1/4" POLISHED. The inside & hidden surfaces to be polished to the required colour with 2 coats of colourless french polish. Each drawer/cupboard shall have one multipurpose concealed lock and 3" long brass or stainless steel handle. Necessary openings for the access of the wires with plug shall be provided with PVC caps for the counter top at appropriate location.	20	RFT		
9	<b>WORK STATION / EXECUTIVE/SM/ MANAGER TABLES</b>				
	Providing and fixing TABLE of length 78" ,height 30" and top width 36" all minimum dimensions with front , working top and side supports. There shall be three draws of size 13.5"x 22"x 5" fixed in a around boxing with top and one of the side of the table as common top and side. All by using 19mm commercial Block board except for draw bottom which shall be provided with 6mm commercial plywood . The front elevation of the table shall be as per the design detailed in the drawing using 6mm thick MDF to provide recession and finished with TW beadings ,1mm laminate. The working top, sides, front face of draw shall be finished with 1 mm thick lamination. The working top shall be provided with 10mm thick clear glass edges biveled.				
	There shall be shelf of size 10" x 20" below the working top for CPU UNIT using 19mm commercial block board as shown in the drawing. There shall be shelf of size 36" x 20" below the working top for CC camera CPU. A foot rest of 3" x 1 1/2" hardwood section shall be provided. The draws shall have sliding arrangement by using readymade metal rollers in metal channel. All the exposed edges shall be provided with teak wood beadings of size 1" x 1/4" POLISHED. All non laminated exposed surfaces shall be provided with two coats of enamel paint over a coat of primer. Each draw shall have stainless steel handle with a centralized locking system for the three draw unit. Necessary openings for the access of the wires with plug shall be provided inclusive of working top and covered with PVC caps as per Drawing.				
a	5 Manager Table of 3' 0" (W) x 6' 0" (L) x 2' 6" (H)	1	NOS		



SLNO	DESCRIPTION OF ITEM OF WORKS	QTY	UNIT	RATE	AMOUNT
	Providing and fixing suspended false ceiling, which includes providing and fixing GI perimeter channels of size 0.55mm thick having one flange of 20mm and another flange of 30mm and a web of 27mm along with perimeter of ceiling, screw fixed to brick wall/partition with the help of nylon sleeves and screws at 610mm centers. The suspending GI intermediate channel of size 45mm, 0.9mm thick with two flanges of 15mm each from the soffit at 1220mm centers with ceiling angle of width 25mmx 10mmx 0.55mm thick fixed to soffit with GI cleat and steel expansion fastene. Ceiling section of 0.55mm thickness having knurled web of 51.5mm and two flanges of 26mm each with lips of 10.5mm are then fixed to the intermediate channel with the help of connecting clips and in direction perpendicular to the intermediate channel at 457mm centers. 12.5mm tapered edge Gypboard (Conforming to IS- 2095-1982) is then screwed fixed to ceiling section with 25mm dry wall screw at 230mm centers. Screw fixing is done mechanically.				
	Finally the boards are to be jointed and finished so as to have a flush look which includes filling as finishing the tapered and square edge of the boards with joining compound, paper tape and two coats of primer suitable for Gypboard (as equivalent) extra frame work for electrical fittings, A/C diffusers, and/or any other cutout, trap doors, wooden shadow battens (hollock wood black enamel painted-25x40mm) at wall peripheries and ends, 12mm thick MDF board for pelmet etc. complete including opening to be made for AC grills, light fittings, trap doors etc. (The quoted rate shall be inclusive of suspenders at all heights) (The rate to be quoted including plastic emulsion paint)	175	SFT		
16	<b>WOODEN SOLID CORE FLUSH DOORS FOR MANAGER CABIN,UPS,RECORD ROOM ETC</b>				
	Providing & fixing wooden solid core flush shutters of 35 mm thickness with both side ply and alround wooden frame work. The top 4 feet portion shall be finished with 6mm thick plain glass fixed with wooden moulded beadings & pasted with frosted film having Bank's logo and strips as per the design provided by Engineer-in-charge.				
	The both sides of the shutter shall be finished with 1 mm thick approved colour & brand laminate. The alround edges shall be with teak wood lipping beading. The door sall be fixed to the partition frame work using 4 nos stainless steel hinges, 2 nos 6" size S S handles, one 6 lever SS finished Mortice lock of Laxmi make, door closure of Everite make, door stopper. The payment is per number of 3'x7' size. Any variation in size will be paid on proportionate basis.	2	NOS		
17	<b>CUSTOMER WRITING DESK. New</b>				
a	Supplying and fixing free standing customer writing desk of 36" length, 42" height and 18" deep with top, front, side supports and foot rest. There shall be bins of size 6" x6" ( front opening ) for keeping challans at the top level, all made out of 19mm commercial block board.The top, front and side surfaces laminated with 1mm lamination and remaining surfaces neatly painted with two coats of synthetic enamel paint over a coat of primer. The top shall be provided with 10 mm clear glass edge bevelled fixed with 6 SS studs.	1	NO		
18	<b>SUGGESTION BOX</b>				
	Supplying and fixing Suggestion Box with front opening with door & lock, slot for dropping letters from top, all made out of 12mm commercial block board. The top, front and side surfaces laminated with 1mm lamination and remaining surfaces neatly painted with two coats of synthetic enamel paint over a coat of primer . The overall size shall be 8" x 10" x 12" (D X W X H).	1	NO		
19	<b>CHEQUE DROP BOX</b>				
	Supplying and fixing Cheque Drop Box with front opening with door & lock, slot for dropping cheques from top, all made out of 19mm commercial block board. The top, front and side surfaces laminated with 1mm lamination and remaining surfaces neatly painted with two coats of synthetic enamel paint over a coat of primer . The overall size shall be 10" x 12" x 20" (D X W X H)	1	NO		
20	<b>RUNNING STORAGE CUPBOARDS (SWING SHUTTERS)</b>				
	Providing and supplying running storage cupboards of width 18" and height 36" or upto the specified height as per site conditions with top, sides, verticals, seperators (both horizontal and vertical) at every 3 ft. There shall be horizontals for every 15" height. The storage unit's verticals, horizontals & front swing shutters all shall be made by using 19mm commercial block board and only rear side covered by 12 mm commercial ply wood. The front shutters may be of size 18" to 21" width. There shall be skirting of height 2" to 3". All the vaisible surfaces like front, top and sides shall be finished with 1mm thick lamination. All the hidden, inside and non-laminated surfaces shall be finished with two coats of colourless polish stained to the required colour. There shall be one number of multi-purpose lock for every two shutters. Each shutter shall have a stainless steel handle, a brass ball catch/tower bolt 3" size as the case may be. The payment shall be based on the elevation area of storage units provided.	48	SFT		
21	<b>GLASS TOPS</b>				

SLNO	DESCRIPTION OF ITEM OF WORKS	QTY	UNIT	RATE	AMOUNT
	Providing and fixing 8 MM THICK glass panes of required sizes (like 2'6" x 5 ft, 3'0" x 6'0" etc) with all edges neatly grinded & polished and fixed to the wall surfaces using D brackets. The glass shall be plain glass of Modi,saint Gobain,asahi make.	15	SFT		
22	<b>NOTICE BOARD</b>				
	Providing and fixing notice board of size 6'x3' by using 19mm commercial block board with 1 ½" x ½" TW beading alround. The inside surface shall be provided with 12mm thick soft board with fabric on the top. The TW beading shall be provided with two coats of polish over a coat of primer.	20	SFT		
23	<b>FLAP GATE :</b>				
	Providing & fixing in position Flap Gate made out of 19mm thick MR Grade Commercial plywood (KITPLY/UNIPLY make). The exposed surface to be covered with 1mm thick laminate of Approved shade & make. Edges are to be provided with teak wood beeding with polish, cost inclusive of all materials, labour charges, hinges etc.	1	NO		
24	<b>PAINTING</b>				
	Providing & applying 2 or more coats of ready mixed PLASTIC EMULSION paint (Premium Emulsion) of Asian paints or of equivalent make, over a coat of primer and touch up putty, after removing the old paint by thorough scraping and sand papering and preparing the surface to receive new paint coats by filling the cracks, holes with putty material or cracks filling material all complete. Six hours gap of draying time should be maintained between each coat of painting.	1600	SFT		
A	<b>TOTAL EXCLUSIVE OF GST</b>				
B	DISCOUNT IF ANY				
C	<b>TOTAL AFTER DISCOUNT (A-B)</b>				
D	GST ON C				
E	<b>TOTAL INCLUSIVE OF GST (C + D)</b>				

